



## Get ready to work.

## A confidence building course to impress future employers.

This course is designed to build your confidence to successfully gain employment in any occupation. Take the next step in your learning journey with us and impress future employers. Skills included in this course are,

- Job interviewing skills
- Dressing for success!
- · Resume writing or updating
- Cover letters
- · Key selection criteria
- Introduction to computers

Session time: 9.00am-12.00pm

Session dates: Friday 9th February- Friday 22nd March 2024

Cost: \$5 per session

Learn Local courses are eligible as a mutual obligation (PBAS) requirement and qualify as "other government program". Speak to your Employment Service Provider about an activity code.

## **Orbost Education Centre**

21 Ruskin Street Orbost 3888 5154 1788 or info@orbostedcentre.org.au.

