

**GIPPS-
LAND
LEARN
LOCAL**



Digital Online

(Digital skills for jobseekers)

Are you needing to update digital skills for employment?

This course is designed to help if you have a fear of technology!

- ***Office 365***
- ***Microsoft Teams***
- ***One drive & the Cloud!***

Learn Local courses are eligible as a mutual obligation (PBAS) requirements and qualify as "other government program"
Speak to your Employment Service Provider about an activity code.

PROGRAM SNAPSHOT

Course offered at
Orbost Education
Centre.

Wednesday's
13th, 20th & 27th

March

2024

3 sessions

1.30 pm – 3.30am

**Connect to online
services**

**Learn how to stay
connected with
zoom/skype/Teams**

**Set up devices/connect
to Wi-Fi and Bluetooth**

Use social media

**Online security and
safety**

\$5 per session

CONTACT/BOOKINGS

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